



**Democratic Support**

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## **CHIEF OFFICER APPOINTMENTS PANEL TO FOLLOW I**

Thursday 4 September 2014  
2.00 pm  
Council House (Next to the Civic Centre), Plymouth

**Members:**

Councillors Mrs Aspinall, James (substitute for Councillor Pengelly), Lowry, McDonald (substitute for Councillor Evans) and Councillor Parker (substitute for Councillor Peter Smith).

Members are invited to attend the above meeting to consider the items of business overleaf.

**Tracey Lee**  
Chief Executive

***Please find enclosed additional information for your consideration under agenda items 4 and 8.***

## **CHIEF OFFICER APPOINTMENTS PANEL**

**4. MINUTES** (Pages 1 - 4)

Members will be asked to confirm the minutes of the 3 July 2014, 7 July 2014, 16 July 2014 and 18 July 2014.

**8. UPDATE ON THE RECRUITMENT TO THE ASSISTANT DIRECTOR OF STREET SERVICES POST (E1)** (Pages 5 - 8)

Members will be provided with an update on the recruitment to the post of Assistant Director of Street Services.

## Chief Officer Appointments Panel

Wednesday 16 July 2014

### PRESENT:

Councillor Mrs Aspinall, in the Chair.

Councillors Bowyer, Coker (substitute for Councillor Smith), Mrs Nicholson (substitute for Councillor Nicholson), Mrs Pengelly, Tuffin (substitute for Councillor Evans) and Vincent (substitute for Councillor Lowry).

Apologies for absence: Councillors Evans, Lowry, Nicholson and Smith.

Also in attendance: Antony Payne (Strategic Director for Place), Di Saunders-Brewer (HR Advisor), Judith Shore (Democratic & Member Support Manager Part I only), Lynn Young (Democratic Support Officer, Part I only).

The meeting started at 10.00 am and finished at 1.15 pm.

*Note: At a future meeting, the panel will consider the accuracy of these draft minutes, so they may be subject to change. Please check the minutes of that meeting to confirm whether these minutes have been amended.*

29. **APPOINTMENT OF CHAIR**

Agreed that Councillor Mrs Aspinall is appointed Chair of this meeting.

30. **DECLARATIONS OF INTEREST**

There were no declarations of interest made by councillors in accordance with the code of conduct in relation to items under consideration at this meeting.

31. **CHAIR'S URGENT BUSINESS**

There were no items of chair's urgent business.

32. **EXEMPT BUSINESS**

To consider passing a resolution under Section 100A(4) of the Local Government Act 1972 to exclude the press and public from the meeting for the following item(s) of business on the grounds that it (they) involve the likely disclosure of exempt information as defined in paragraph(s) 1 of Part 1 of Schedule 12A of the Act, as amended by the Freedom of Information Act 2000.

33. **APPOINTMENT OF ASSISTANT DIRECTOR FOR STREET SERVICES (EI)**

Members interviewed three candidates for the post of Assistant Director for Street Services.

The Panel unanimously agreed not to appoint to the role at this time. The plan for future recruitment to this role is to be discussed with the Chair of the Chief Officer Appointments Panel.

The Panel noted that the Interim Assistant Director for Street Services is available to continue in his current role and were supportive of the continuation of this arrangement.

## Chief Officer Appointments Panel

Friday 18 July 2014

### PRESENT:

Councillor Mrs Aspinall, in the Chair.

Councillors Mrs Bowyer (substitute for Councillor Nicholson), Darcy (substitute for Councillor Bowyer), James (substitute for Councillor Mrs Pengelly), Lowry, McDonald (substitute for Councillor Evans), and Parker (substitute for Councillor Smith).

Apologies for absence: Councillors Bowyer, Evans, Nicholson, Mrs Pengelly and Smith.

Also in attendance: Tracey Lee (Chief Executive), Di Saunders-Brewer (Senior HR Adviser) and Lynn Young (Democratic Support Officer) (Part I only).

The meeting started at 1.00 pm and finished at 2.20 pm.

*Note: At a future meeting, the panel will consider the accuracy of these draft minutes, so they may be subject to change. Please check the minutes of that meeting to confirm whether these minutes have been amended.*

35. **APPOINTMENT OF CHAIR**

Agreed that Councillor Mrs Aspinall is appointed Chair of this meeting.

36. **DECLARATIONS OF INTEREST**

There were no declarations of interest made by councillors in accordance with the code of conduct in relation to items under consideration at this meeting.

37. **CHAIR'S URGENT BUSINESS**

There were no items of chair's urgent business.

38. **DELEGATION OF OFFICER APPOINTMENTS TO THE ASSISTANT CHIEF EXECUTIVE**

This agenda item did not include exempt business so it was agreed that it would be considered in open session.

It was unanimously agreed to delegate officer appointments as outlined in the report to the Assistant Chief Executive.

39. **EXEMPT BUSINESS**

To consider passing a resolution under Section 100A(4) of the Local Government Act 1972 to exclude the press and public from the meeting for the following item(s)

of business on the grounds that it (they) involve the likely disclosure of exempt information as defined in paragraph(s) 2 of Part 1 of Schedule 12A of the Act, as amended by the Freedom of Information Act 2000.

40. **APPOINTMENT OF STRATEGIC DIRECTOR FOR TRANSFORMATION AND CHANGE (EI)**

Members interviewed one candidate for the post of Strategic Director for Transformation and Change.

The Panel adjourned and will reconvene for further deliberations at a date to be confirmed.

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